# Adult Community Education Program

## Final Report Template

All organisations funded through the Adult Community Education Program are required to provide a final report on completion of their project. Please complete the final report template and return to Education:ACEProgram@sa.gov.au

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| Organisation details |
| Organisation name: | Contract ID number:  |
| Contact person:  | Contact number: |

### Project Plan

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| 1. Project name:
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| 1. Provide a first-year project delivery summary, including:2.1. Purpose of the project2.2. Learner cohort profile2.3. Tutor and mentor profile2.4. Partner engagement
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| 1. Describe the project successes and challenges. 3.1. What will you keep doing because of the success?3.2 What will be done differently in future projects and why?
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| 1. Describe how the project addressed the learner’s needs.
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| 1. Describe the value the project partners have added to your project.
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| 1. Describe the outcomes the project achieved for individuals and discuss the way the project supported the achievement of those outcomes.
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| 1. Were the chosen foundation skills units suitable to achieve learner outcomes and purpose of the project?7.1 Would you like support when selecting FSK units?
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| 1. What areas of professional development would benefit the ACE Tutor, ACE Project Manager, and others?
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| 1. Please provide any good news stories that demonstrate the success of the project.
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| 1. Other Comments:
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