

FUNDED ACTIVITIES ANNEXURE

Item 1	Minister	Minister for Education, Training and Skills A body corporate pursuant to the <i>Administrative Arrangements Act 1994</i> (SA) of Level 9, 31 Flinders Street, Adelaide SA 5000
Item 2	Recipient	<<insert position title>> <<insert address line 1>> <<address line 2>> ABN: <<ABN>> Registered for GST: <<Yes/No>>
Item 3	Contract Representative	
	Minister:	Director Traineeship and Apprenticeship Services Department for Education Level 4, 11 Waymouth Street ADELAIDE SA 5000 Email: SkillsContracts@sa.gov.au Phone: 1800 673 097
	Recipient:	<<insert position title>> <<insert address line 1>> <<address line 2>> Email: <<insert email address>> Phone: <<insert telephone number>>
Item 4	Funded Activity Details	
	Funded Activity Name:	STL Delivery
	Contract ID:	<<insert ID>>
	Fund Source Indicator:	WRG
	RTO Code:	<<insert code>>
	Funded Activity Requirements:	As specified in Parts A and B of the Training Schedule
	Commencement Date:	Is the date of execution of this Funded Activities Annexure by the Minister's Contract Representative or his/her delegate.
	Enrolment End Date:	<<insert date>>
	Training Activity Completion Date:	<<insert date>>
	Project Activity Completion Date:	Not Applicable
	Expiry Date:	<<insert date>>
Delivery Location(s):	<<insert details>>	
Item 5	Purpose/Project	To deliver Accredited Training to eligible Participants and receive funding for the completion of eligible Units of Competency, under: <ul style="list-style-type: none"> a Qualification or Skill Set which is on the Recipient's ASQA scope, published on the Department's Subsidised Training List and with training places still available; or a state-defined skill set (local skill set) which is published on the Department's Subsidised Training List and with training places still available; or

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		<ul style="list-style-type: none"> a Skill Cluster.
Item 6	Outcomes	To deliver Accredited Training to eligible Participants.
Item 7	Funding	Refer to Item 12 – Payment and the South Australian Vocational Education and Training – Training Fee Framework
Item 8	Participant Eligibility Criteria	<p>All Participants must:</p> <ul style="list-style-type: none"> reside or work in South Australia; <p>and</p> <ul style="list-style-type: none"> be an Australian or New Zealand citizen; or be a permanent Australian resident; or hold a State sponsored visa on a pathway to permanent residency; or hold a humanitarian temporary visa of a class specified by the Minister from time to time; <p>and are</p> <ul style="list-style-type: none"> not enrolled in school, and aged 16 years or over; or enrolled in school, and <ul style="list-style-type: none"> in Year 10 or above, and undertaking training as an apprentice or trainee through a Training Contract; or in Year 11 or above, aged 16 years or over or turning 16 in the current year of enrolment, undertaking fulltime SACE or equivalent, and undertaking training through identified subsidised arrangements (such as VET for School Students), after having completed a relevant preparatory VET Pathway.
Item 9	Entitlement Criteria	<p>For any Training Accounts created from 15 October 2020 (until such time as notified by the Minister), the Standard Entitlement Criteria limitations do not apply to any Courses on the Subsidised Training List. This means eligible Participants can access subsidised training regardless of their prior qualifications and training they have undertaken.</p> <p>The Standard Entitlement Criteria (applicable to Training Accounts created on or before 14 October 2020) is published on the Department's Website.</p>
Item 10	Reporting	<p>The Recipient is required to report as follows:</p> <ol style="list-style-type: none"> Prior to commencing the delivery of subsidised training, the Provider must create a Training Account for the Participant in the Department's System via the Skills and Employment Portal. <p>A Training Account is required for all Courses that each Participant undertakes (including Qualifications and Skill Sets), state-defined skill sets (local skill sets) or Skill Clusters (ESTCs). Units commenced prior to the creation of a Training Account are not eligible for payment.</p> <ol style="list-style-type: none"> On a monthly basis, the Recipient is required to report all training activity in the standard NCVET (AVETMISS) reporting format using the Department's System. The Recipient must provide a report to the Department identifying Courses offered, delivery locations, and fees

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		<p>payable by Participants, so that the Department may publish this information for promotional purposes. The report must be submitted to the Minister upon request using the template supplied by the Department and include such detail to satisfy clause 20 of the Training Schedule.</p> <p>4. By the Expiry Date or within 5 Business Days if the Funded Activities Agreement is terminated earlier, the Recipient must submit an Acquittal Report (issued by the Department), confirming receipt and use of the Funding received.</p>
Item 11	Milestones	Not Applicable
Item 12	Payment	<p>Payment processes commence after the 2nd Friday of each month (unless otherwise notified), based on:</p> <ul style="list-style-type: none"> • compliant, accurate and complete AVETMISS data; and • accurate matching of data in the Training Account for each eligible participant in the Department's System. <p>Payment is subject to:</p> <ul style="list-style-type: none"> • the Terms and Conditions for Funding of Accredited Training as set out in the Training Schedule; • the South Australian Vocational Education and Training - Training Fee Framework; • the Subsidy Calculator; • the Guiding Principles for Result Code 70 and Academic Pass; and • Data Collection, View Claims and Payments User Guide, published on the Department's website.
Item 13	Accountable Officer(s)	<<insert details>>
Item 14	Approved Sub-contractor(s)	<<insert details>> or <<"Not Applicable">>
Item 15	Participant Course Fee Concession Reimbursement Criteria	<p>From 15 October 2020, clause 23.7 of the Training Schedule does not apply to the extent that the Participant Course Fee Concession Reimbursement may now exceed the concession given to the Participant. Where the concession reimbursement is more than the concession, provided the Participant does not pay more than the amount specified in the South Australian Vocational Education and Training - Training Fee Framework for undertaking the course, the Recipient is entitled to retain the excess to reinvest in student supports and quality delivery.</p>

SIGNED for and on behalf of the **MINISTER** by
the Minister's Contract Representative or his/her
delegate:

.....
Contract Representative signature

.....
Contract Representative name

Date:

SIGNED for and on behalf of the **RECIPIENT**
by the Recipient's Contract Representative or
his/her delegate:

.....
Contract Representative signature

.....
Contract Representative name

Date: